

SHUG-EC Conference Call: Wednesday, April 12, 2023, 11:00 AM – 12:00 PM EDT

Attendees (online):

ORNL: Hans Christen, Janell Thomson, Naresh Osti, Travis Williams, Jaime Fernandez-Baca, Lisa Debeer-Schmidt

External: Yun Liu, Rana Ashkar, Peter Gilbert, Amy Xu, Igor Zaliznyak, Mingda Li, Rebecca Dally

Document approval:

Minutes from March 2023 conference call: approve

Agenda for April 2023 conference call: approve

1. Update from Hans: search still on for ORNL lab director
2. Update on SNS-HFIR User meeting:
 - a. Attendance, submissions, poster evaluations – update from Janell and Amy
 - i. 270 registrants (probably 250 for whole meetings); 30 science posters submitted; 17 instrument posters (more coming from staff); abstract deadline extended through Monday
 - ii. All invited speakers have registered
 - iii. Outstanding staff service award (form on website for people to nominate).; closes May 1
 - iv. **Action item (Janell):** email will go out this week to all registrants confirming their registration and advertising award
 - v. Update from Amy: 2 graduate poster awards, 2 for postdocs, 1 for undergrad. One for soft matter and one for hard matter.
 - vi. **Action item (Amy and Janell):** make google doc spreadsheet and assign judges
 - b. Sign-ups for the Sample Environment town halls at the user meeting. So far we have:
 - i. Igor Zaliznyak -> Polarization, High temperature, Low-Temperature and Magnets
 - ii. Mingda Li -> Polarization, High temperature, Low-Temperature and Magnets
 - iii. Ben Frandsen -> Polarization, Sample Changer, Low-Temperature and Magnets, High pressure
 - iv. Yun Liu -> Soft matter, High Pressure, and Sample changer
→ **Action item (all attending meeting):** need two more; sign up on slack page
 - c. Slack channel to be created for the user meeting attendees?
 - i. **Action item (Janell):** look into Shug sponsored “users talking to users” channel and subchannel for user meeting
3. Proposed changes to the SHUG EC charter to be voted on at the user meeting – review and approve the wording for the proposed change.

Current version:

Executive Committee Elections. Elections will be held every year in the fall. The election cycle will begin with a formal call for nominations to the SHUG by the EC Chair. The EC shall determine the number of new EC members to be elected and will strive to have no less than nine and no more than 12 Committee members. In preparing a slate of candidates, the EC shall strive to have scientific and institutional diversity reflected in the slate of candidates. No more than three EC members may be employees of ORNL.

Proposed amendment:

Executive Committee Elections. Elections will be held every year in the fall. The election

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cycle will begin with a formal call for nominations to the SHUG by the EC Chair. The EC shall determine the number of new EC members to be elected and will strive to have no less than nine and no more than 12 Committee members. In preparing a slate of candidates, the EC shall strive to have scientific and institutional diversity reflected in the slate of candidates. ~~No more than three EC members may be employees of ORNL.~~ No institution may be represented by more than two concurrently serving EC members identifying that institution as their primary affiliation. The student or postdoctoral EC member does not count toward this limit.

4. EC “lunch” with the SNS DOE review panel on Wednesday, June 14 – and the EC meeting
 - a. DOE panel for ORNL neutron scattering, expressed desire to communicate with SHUG EC during their working lunch between 12-1 pm. This would be virtual. Can move our regularly scheduled EC meeting to week before at the user meeting. EC will start meeting 15 minutes earlier.
5. EC onsite visit scheduling
 - a. No perfect week when everyone could attend onsite visit.
 - b. **Action item (all):** double check doodle poll availability. Some new dates added.
6. Status of the upcoming breakthrough symposium(s)
 - a. August 22 date for symposium. All speakers confirmed. After flyer created, we will start advertising.
 - b. **Action item (Yun and Rebecca):** finalize title this week and send to Janell
 - c. Next topic will be high entropy alloys, time to start thinking about future topics
7. Miscellaneous/extra items if any
 - a. What EC should do for onsite report; should we send to triannual review committee?
 - b. **Action item (Igor):** ask Ken in monthly meeting if he thinks it’s appropriate to share report