

Attendees (online):

ORNL: Naresh Osti, Lisa Debeer-Schmitt, Gabrielle Boudreau, Hans Christen, Jaime Fernandez-Baca

External: Daniel Shoemaker, Geneva Laurita, Amy Xu, Adrian Brügger, Rana Ashkar, Yun Liu, Igor Zaliznyak, Rebecca Dally, Peter Gilbert

Document approval:

Minutes from June 2022 conference call: approve

Agenda for July 2022 conference call: approve

Section I

1. Update the SHUG “Breakthrough Symposium” status (Daniel)
 - Planning meeting held last week, major question about logistics was how to hold an online seminar through ORNL as the understanding was you have to get participants registered and approved by ORNL ahead of time. Looks like there is a way to avoid this so we can easily register people and people can join last minute. Next step after date confirmed with speakers is to start advertising.
 - **Action item (Gabrielle)** – send out date to speakers and SHUG EC Symposia Committee members: Tuesday, October 18th, 3-5 pm Eastern time; also ask speakers for photos and bios, and tell speakers this will be recorded
 - **Action item (Yun)** – get MOF image/graphic for the flyer
 - **Action item (Gabrielle)** – send materials to graphic designers for flyer/website
2. Community letter regarding the neutron source outage/upgrade (Adrian)
 - Letter initially written from neutron community in general saying we need more neutrons and more reliable neutrons. Final version states more clearly specific needs (e.g. pressure vessel for HFIR, STS to be built, NCNR to come back up), but that interim solutions needed while primary sources down. From practical standpoint, LANSCE has 4 instruments that would fill a void. Reservations voiced from others are that there might be substitutional pressure where funding pulled from current and future neutron facilities to fund LANSCE. Should be stressed that LANSCE would be an interim solution and not a permanent solution.
3. A survey about the neutron experiment experience at SNS/HFIR to the SHUG members by EC? (Yun and Igor)
 - ORNL side has their own survey given to users after each experiment; can we get more information with survey on EC side so we can get feedback from users to better help facility side about needs from facility?
 - (Hans) – currently survey does not include questions about user experience outside of experiment needs, e.g. how users experience and are treated at ORNL outside the neutron facilities
 - (Gabrielle) – surveys currently analyzed twice a year, and results get sent out to scientific staff. Action items, for example, go out to sample environment group, software group, etc, that gets pushed up to higher level; there isn’t always a solution or policy for every concern but every concern is looked at; for the first time this year survey results on ORNL website and what was the action taken by ORNL for each concern
 - Long term tracking important for certain issues – software one of them. Problem to address at on-site meeting
 - **Action item (Gabrielle)** – send SHUG EC the questions for the user survey
4. Questions about the implementation of the bylaw changes (Yun)

SHUG-EC Conference Call: Wednesday, July 13, 2022, 3:00 – 4:00 PM EST

- Assuming the bylaw will be passed, how do we let users opt out of membership? Solution is to update website so that there is a way people can opt out directly there. We should also include the new SHUG listserv email when website updated.

Section II

1. Logistic questions of the on-site visit.
2. (Closed door discussion for EC members only) On-site visit schedule and report preparation. (everyone)
 - Action item (Yun) – create new document in anticipation of visit for note taking in the various topic discussions.
 - self-imposed deadline for rough draft will be July 25, with first draft (Yun, Daniel, and Igor) put together by August 10.