

SHUG-EC Meeting Minutes

9 April 2025

In Attendance

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|---------------------------------|-------------------------|-------------------|
| • Izabela Kruk | • Allen Scheie | (ORNL) |
| • Mingda Li | • Nairiti Sinha | • Michelle Dolgos |
| • Grace Longbons
(Secretary) | • Hillary Smith (Chair) | (ORNL) |
| • Anne-Frances Miller | • Katie Weigandt | |
| | • Janell Thomson | |

Agenda

- SHUG and CNMS User Meeting Speaker Nominations
- On-site SHUG-EC Meeting and User Meeting

Minutes

(17:05) Approved March Meeting Minutes

(17:07 & 17:30) User Meeting Speaker Nominations

- SHUG is sharing the invite list with CNMS
- There are 3-4 possible speakers, so have suggestions for 5-6 people in case if the invited speakers cannot attend.
- Places to look for invited speakers:
 - The DOE's OSTI.gov publishes all ORNL user names, instruments, and project titles (currently only updated through 2023, but ORNL may be able to share a more recent list with SHUG-EC).
 - Science initiative leaders: Michelle offered to send them a list on behalf of the SHUG-EC.
- Unsure as to if ORNL staff qualify as 'invited' because they are local; SHUG-EC is moving forward with the assumption that they are eligible, and in the event they are not, their names will be skipped.
- **Actionable Item:** Compare the SHUG-EC's list of possible speakers with the CNMS list to ensure there are no overlaps.
- SHUG-EC narrowed down and ranked potential invited speakers; each section is mostly finished with the exception of Emerging Research and Multimodal Techniques.
- Emerging Research and Multimodal Techniques session may need follow-up with Michelle on sending emails to the Science Initiative leaders for speaker suggestions.
- Finalize speaker list before the User Meeting Committee meets (11:00 am on 11 April 2025), and Hillary will follow up with the rest of SHUG-EC after the meeting.

(17:20) On-Site SHUG-EC Meeting

- Discussion regarding if the yearly on-site SHUG-EC meeting at ORNL could potentially occur concurrently with the joint SHUG and CNMS User Meeting in August.
- The SHUG-EC converged on a plan to hold a condensed version of the On-Site Meeting on the first day of the User Meeting (during the first day of workshops).
- The condensed On-Site Meeting will require the SHUG-EC to do more prep work ahead of the meeting, but thinks it is possible to condense the meeting to one day.
- The closed-door SHUG-EC would start at 9:00 am, then meetings with ORNL leadership would be 10:00 am to 5:00 pm, with the possibility of dinner.
- The goal will be to finish as much of the SHUG-EC report during the User Meeting, either in the evenings or during the workshops on Wednesday.

- ORNL has changed their travel rules, but because the SHUG-EC is considered to be meeting organizers (*e.g.* chairing session, judging posters, *etc.*), ORNL will cover travel for the meeting. More logistical travel information will be forthcoming soon.