# SHUG EC minutes, meeting 7/10/14

**Attendees (online):**

External: Rebeccah Dally, Igor Zaliznyak, Allen Scheie, Grace Longbons, Hillary Smith, Mingda Li, Kathleen Weigandt, Amy Xu,

ORNL Attendees: Jon Taylor, Osti Naresh, Janell Thomson

**Discussion items:**

1. (11:00) Katie asked about beamtime scheduling. Some users are getting frustrated when experiments are scheduled back to back, and they can’t prepare both samples at once. Discussion about difficulty of scheduling.   
   Mingda suggests a one-hour discussion at the on-site meeting on more streamlined scheduling. Janell suggests involving the user office and a few instrument scientists.
2. (10:14) Mingda shares document with group: agenda for on-site meeting. Two topics of special note: increasing users, and helping the case for STS. Jon Taylor explains about STS: it’s about defining what STS can do that cannot be done at a reactor, x-ray, or FEL facility. Discussion about the format of the upcoming workshop. Jon notes that doing a detailed update and discussion at the on-site meeting might be too soon for broad user input.   
   On user engagement: suggestion to talk with the subcommittee leads on what’s being done.
3. (10:40) Mingda suggests looking into the publication output numbers, and hearing what’s being done to help the publication numbers. Allen and Jon mention the possibility of writing a post-experiment report as a requirement. Discussion on whether this would help the publication rate.
4. (10:49) Mingda asks for suggestions on which instrument scientists to talk to, about which instruments are undergoing upgrades etc.
5. (10:53) Rebecca gives update on breakthrough symposium. Will be late September, and they’ve narrowed down a list of speakers.
6. (10:55) Minutes from previous meeting approved. Meeting adjourned.