

SHUG-EC Conference Call: Tuesday August 3rd, 2021

Online:

ORNL: Hans Christen, Janell Thomson, Travis Williams, Lisa Debeer-Schmitt, Jamie Fernandez-Baca

External: Geneva Laurita, Adrian Brugger, Daniel Shoemaker, Yun Liu, Jaroslaw Majewski, Olivier Delaire, William Ratcliff, Danielle Yahne, Rana Ashkar

Document approval:

Minutes from July 2021 conference call: approve

Agenda for August 2021 conference call: approve

1. **Action item (all)** – double check that you have an email from Whova for the user meeting; if not message Janell.
2. Finalize SHUG moderators for User Meeting parallel sessions
 - a. Updated version of agenda will be loaded by Janell onto Whova
 - b. Check on Slack for PDF
 - c. Discussed arrangement of Whova agenda documents and how to present to attendees
 - d. **Action item (all)** – check timing of your moderator section and let Janell know if not ok
3. Info on Selection of Outstanding Staff Service Award winners
 - a. Award winners have been selected
 - b. Winners will be given during the town hall
 - i. **Action item (Daniel and Janell)** – meet with management to discuss town hall
 - c. **Action item (all)** – email or Slack Daniel for any suggestions about town hall
4. You can now get to the 5 year working schedule from the “Future” tab on the website. Will include in next newsletter (which will go out probably next week – waiting for an official STS article to be approved)
 - a. Discussed how this will be advertised to users in the newsletter
5. Neutron Advisory Board (NAB) **Meeting Sept 29 and Oct 1.**
 - a. Plan on a 30-60 minute Teams call.
 - b. We will send a 1-pg. document of updates/accomplishments of the SHUG-EC **by Sept 7.**
 - c. Anything else we want for/from the NAB?
 - i. We will have a chance to meet with them as SHUG-EC
 - ii. Priority to discuss upcoming short term outages in US neutron sources
 - iii. Want to make sure we communicate/discuss the general shortage of neutrons in this country (and globally) and think about long term plans to mediate the decline in neutron sources and ensure the future of neutron science
 - iv. Discussed the need to have some coordinated international effort across neutron sources
 1. **Action item (all)** – compile list of international instrument scientist contacts in Slack to begin forming a network
 - d. Question to Hans+EC: Should we share the Onsite report?
 - i. Discussed advantages and disadvantages of sharing complete report
 - ii. General support for sharing the document to highlight the role and activity of SHUG-EC
 - iii. Support to provide a summary of the document that removes the details that presents the high-level points of our report
 1. Suggested to send the debrief slides (condensed to 1 page) and full report as a single complete document
 - a. **Action item (all)** – look for draft from Daniel to provide comments

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- iv. Discussed if or how to get ORNL input for this
- v. Discussed how to get more user input to the Onsite Meeting
- vi. Discussed general ideas of how to get user input on a more continuous basis
 - 1. (i.e. quarterly town halls coupled with announcing new developments)
 - 2. **Action item (all)** – contribute to the list via Slack on things that have been tried in the past and indicate if it did and did not work
- 6. ORNL NScD is preparing a 10-year plan, does the EC have suggestions on how they should solicit input from Users?
 - a. See for example the attached ANSTO Decadal survey
 - b. Discussed how ORNL has solicited input in the past and how they are planning to present this to the NAB
- 7. Next conference call: Tuesday September 14th, 4pm