

SHUG-EC Conference Call: Tuesday February 9th, 2021

Online:

ORNL: Hans Christen, Jamie Fernandez-Baca, Lisa Debeer-Schmitt, Janell Thomson, Travis Williams

External: Geneva Laurita, Adrian Brugger, Rana Ashkar, Daniel Shoemaker, Yun Liu, Jaroslaw Majewski, Martin Mourigal, Olivier Delaire, William Ratcliff, Danielle Yahne

Document approval:

Minutes from January 2021 conference call: approve

Agenda for February 2021 conference call: approve

1. Response from ORNL about long-range planning schedule, notably the Be outage.
 - a. Communications team is looking to get page on website
 - i. Janell will follow up on timeline
 - ii. Continue to check in on progress next time
 - iii. Q – for all outages? NIST outage? Could we have all of this on same page on website?
 - iv. Discussed various timelines that should be considered with this and necessity to have more information to be able to communicate about this
2. Update on user meeting.
 - a. Save the date emails sent out today
 - b. Workshop component (with ORNL-CNMS)
 - i. Logistics are being sorted out
 1. Some the week before, some after; will share more next time, but contact Janell if you have any ideas
 - c. Q for EC: Young Investigator networking/engagement. Plenary speakers.
 - i. Planning will continue over next couple of months, and will continue to check in during our meetings
 - ii. Discussed ideas and logistics about sessions/speakers and how to coordinate with CNMS
 1. Looking for SHUG to come up with 2 primarily neutron speakers
 - a. **Action:** Daniel will make Google doc to add speakers to
 - iii. We do not have to worry about the industry workshop—will be handled elsewhere
 - iv. Should we think about a “new capabilities” session to discuss STS?
 - v. **Action:** if you want to be involved with this or have ideas for speakers, email Daniel and Janell (or Slack)
 - vi. **Action:** Daniel add Janell and Yun to Slack channel
3. Virtual SHUG-EC on-site visit.
 - a. Discussed dates, schedule, and potential agenda informed by 2019 visit (2019 Report and response posted to Slack)
 - i. Talked about options with synchronous or asynchronous sessions and session content
 1. Important to have some synchronous time of EC to compile report
 - ii. Looking to do this early April (note, will take a few weeks at least to get everything in order)
 - b. **Q for ORNL and EC:** What do you want to include?

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- i. Need to make sure we have (formal/informal) time to talk to the staff/instrument/data/environmental controls scientists (and associated postdocs), particularly in regards to virtual experiments in addition to meeting with management
 1. Expressed a need to have a meeting solely between SHUG-EC and staff
 2. **Action:** Daniel will make google doc to form groups to reach out and meet with various groups
 - a. May want to talk to initiative leads; discussed considerations
- c. Outcome of this virtual visit will be a report on take-aways and recommendations/feedback to NSD management
4. Surveys/metrics on the user experience for external users and internal staff
 - a. **Q for ORNL:** What is the extent of knowledge for the outcome of prior experiments?
 - i. End of experiment surveys are logged in databased and summaries are compiled based on various categories
 1. Janell will send us the 2019 and 2020 data in the next few weeks
 - ii. We need to revisit this information for future planning about how to better support our users
 1. How can we make this routine going forward?
 - iii. Discussed some metrics that we would like to see in the summaries
 - b. **Q for ORNL:** What are the ongoing initiatives at the lab to enrich the science done by users?
 - c. **Q for ORNL and EC:** What information is valuable to collect and how can it lead to improved science and impact?
5. Next conference call: Tuesday March 9th, 4pm