

SHUG-EC Conference Call: Tuesday June 8th, 2021

Online:

ORNL: Hans Christen, Jamie Fernandez-Baca, Janell Thomson, Travis Williams

External: Geneva Laurita, Adrian Brugger, Daniel Shoemaker, Yun Liu, Jaroslaw Majewski, Martin Mourigal, Olivier Delaire, Rana Ashkar, William Ratcliff

Document approval:

Minutes from May 2021 conference call: approve

Agenda for June 2021 conference call: approve

1. Update from ORNL about decision for a long-range-planning ("New developments") webinar versus integrating into the SHUG User Meeting
 - a. Discussed potential timeline and time to talk about this at user meeting
 - b. Discussed ideas around a 5-10 year plan for the facility; be on the lookout for this for SHUG input
 - i. To be discussed during SHUG on-site meeting next week and SHUG user meeting town hall in August
2. Updates on Invited Speakers for the SHUG User Meeting
 - a. Link to document in Daniel's 6/8/2021 agenda email
 - b. Discussed proposed schedule and engagement between management and user community
 - c. Discussed format of presentations vs sessions (i. e. data analysis, sample environment)
 - i. Goal of each session should be used to guide this (it is a one-way exchange of information? Or looking more for a discussion format?)
 - d. Workshopped current schedule to find more time for town halls or discussion sessions
 - i. See comments in shared google document
 - ii. **Action item (all):** look at agenda comments and comment where appropriate
 - e. Discussed award structure, nomination criteria, and nomination process
 - f. Invited speakers
 - i. **Action item (hard materials, emerging materials):** complete their list
 - ii. **Action item (emerging materials, data-enabled science):** confirm invitee acceptance
 - iii. **Action item (Janell):** if marked as invited on google doc, will send official ORNL invite
3. Any other input on the SHUG User Meeting Agenda
 - a. Link to document in Daniel's 6/8/2021 agenda email
 - b. Final product of this meeting is a recommendation to ORNL
 - i. Last year's report is linked at the top of the google document
 - c. Discussed general format and topics of each session
 - d. Teams links for each session have been sent via invite and will be linked to google document
 - i. **Action item (Janell):** will send links for Thurs. and Fri working sessions
 - e. **Action Item (all):** Check Daniel's email for participation
 - i. Everyone is welcome to join any panels, but the instrument-based panels should have the listed EC members at a minimum
 - ii. Starred EC members should facilitate discussion and scribe of that session
 - iii. All EC members should be at the general panels, if possible
 - f. **Action item (starred EC members):** compile list of questions in google doc by Friday 6/11/2021

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- g. Action item (all):** compile topics and ideas for sessions in shared google doc (add questions and topics section for each panel)
- 4. Review schedule and workflow for SHUG On-site Meeting
- 5. Next conference call: Tuesday June 13th, 4pm