SHUG-EC Conference Call: Tuesday October 12th, 2021

Online:

ORNL: Janell Thomson, Travis Williams, Jamie Fernandez-Baca, Hans Christen, Ken Andersen

External: Geneva Laurita, Adrian Brugger, Daniel Shoemaker, Yun Liu, Jaroslaw Majewski, Olivier Delaire, William Ratcliff, Martin Mourigal, Danielle Yahne, Rana Ashkar

Document approval:

Minutes from September 2021 conference call: approve

Agenda for October 2021 conference call: approve

1. Feedback for the SHUG-EC regarding the NAB visit (Ken Andersen)
   a. Discussed format and structure of the 2-day meeting with NAB
      i. Only had time for feedback on part of meeting; full report will be ready in a few weeks
      ii. Overview of charge for the 2021 NAB
   b. Discussed feedback from the NAB in regards to DEI
      i. Commented on current state and recommendations moving forward
      ii. Discussed further how the recommendations from NAB influence procedures and progress, including our concerns and recommendations for actionable items
   c. Discussed feedback on STS status
      i. Commented on continuing efforts and cautions for the future
   d. Discussed feedback on impact of NScD science
      i. Commented on current work and assessment metrics
   e. Discussed the SHUG
      i. Commented on user group and recommendations for engagement
   f. Discussed informal feedback (to be addressed in full report)
      i. Commented on science goals and Strategic Plan
   g. Future agenda item: Discuss 10-year plan
      i. Timeline for document: finalized by late spring
      ii. Action item (all): look for email and overview before discussion

2. SHUG-EC Elections Update: Nominations due Friday, several bios still needed. (Yun)
   a. Discussed list of candidates
   b. Action item (all): Add candidate bios to sheet if you have not already
   c. Action item (Janell and Yun): format/edit bio and send back to candidate for approval before election
   d. Discussed procedure for ballot, voting, and potential tie situations
      i. Action item: Continue discussion on Slack

3. Request recurring SHUG User workshop topics.
   a. Action item (all): Follow up with ideas on Slack discussion

4. Ideas for soliciting climate-survey data from users broadly
   a. Not discussed at this time

5. Suggested changes to SHUG charter:
   a. Followed up on Slack discussion
   b. Discussed how changes in the charter are made
   c. No SNS/HFIR SHUG EC members?
      i. There is no formal position on this
      ii. Discussed this in context of other labs
   d. Add non-elected SNS and HFIR liaison positions?
      i. Discussed this idea and how it would work
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e. Requirement of recent experiments?

6. Queued EC Meetings awaiting NScD date
   a. See Daniel’s 10/12/2021 email for details

7. Next conference call: Tuesday November 9th, 4pm